

UNDP Sierra Leone AWP Clearance Checklist



Empowered Lives
Resilient Nations

Cluster Name : **Inclusive Growth and Sustainable Environment**

Project ID : **104509** Title: **Adapting to climate change induced coastal risks in Sierra Leone**

A. Format and General Issues:

01	Submitted AWP has been prepared in Standard Prescribed Format	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	Project Title, Atlas Award & Project IDs are correctly mentioned/quoted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	AWP Planning Workshop/consultation conducted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
04	Annual/quarterly Project Board Meeting conducted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
05	Minutes of the Project Board meeting attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
06	AWP discussed and agreed with the Implementing Partner	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
07	AWP endorsed/agreed by the Project Board/Steering Committee, if applicable	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
08	Annual HR and Procurement Plans developed and attached with the AWP	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
09	Multiyear Resource/Budget Matrix attached with the AWP	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
10	Designation of signatory for FACE form has been made - if a NIM project	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

B. Results Related Issues:

01	The AWP reflects overall priorities (National, UN and UNDP)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	Outputs and activities are aligned to the UNDAF, CPD and project document	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	A one page summary of intended/achievable results is attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
04	M&E plan attached and adequately budgeted in the AWP	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
05	Lessons learned have been incorporated in the AWP, as per the last APR minutes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
06	Baseline, Target and Deliverables have been mentioned properly	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
07	Articulation of results of the AWP has followed the SMART and RBM guidelines	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

C. Resources Related Issues:

01	Total proposed budget for the AWP does not exceed approved total project budget.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	The AWP budget is within the scope of the funds availability/commitment.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	CS Agreement available for the Proposed Non-Core Resources.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
04	Appropriate provisions for GMS have been made at the Atlas Activity level.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
05	Atlas Codes (Donor, Account, Fund etc.) are consistently/properly used	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
06	The summary page reflects the resources	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
07	Provision of resources has been made for each of the planned activities/actions	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
08	The Budget comply with the spirit of Results Based Budgeting (RBB)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

D. Remarks/Comments/Justification for Returning to Cluster:

AWP Clearance Checklist prepared by

Bintu T Moseray

Programme Manager/CTA/Project Office

Date: 17/09/18

AWP and Checklist Reviewed and Cleared by

Tanzila Sankoh

Team Leader/Deputy Team Leader

Date: 17/09/18

Recommended for Approval by:

Daisy Foday

PMSU

Date: 21/09/18

<p>Output 2.2 Ecosystem based adaptation design guidance to support future climate resilient planning and development in place</p> <p>Indicator: Assessment report on community assets vulnerable to coastal storms for the six project sites available.</p> <p>Baseline: Currently there is no community assessment available for the project locations on the project locations on</p> <p>Target: At least one Preliminary assessment report developed and shared with relevant stakeholders.</p>	<p>2.2.1. Undertake preliminary assessments of community assets (infrastructure and ecosystems) vulnerable to coastal storms and sea level rise</p>					EPA	GEF/LDC Company	Contractual service	12,000	12,000		
	<p>2.4.6. National & District level inception workshop</p>						UNDP	GEF/LDC individual	Contractual service	15,000	15,000	
<p>Output 3.1. An outreach communication, information and awareness strategy designed and implemented to enhance decision-making and foster public awareness</p> <p>Indicator: Formulation of outreach communication, information and</p>	<p>1.4.8. Travel cost associated with activity implementation 2</p>					EPA	GEF/LDC company	Contractual service	6,000	6,000		
	<p>3.1.2a Undertake public awareness campaign with training for trainers at least 25 community leaders (which 50% are women) of each of the six target sites on climate change risks and costs and benefits of different adaptation options (targeting MFMR)</p>					MFMR	GEF/LDC Company	Contractual service	12,500	12,500		
	<p>3.1.2b Undertake public awareness campaign with training for trainers at least 25 community leaders (which 50% are women) of each of the six target sites on climate change risks and costs and benefits of different adaptation options (targeting NTB)</p>					NTB	GEF/LDC Company	Contractual service	12,500	12,500		
	<p>1.4.6. Develop contractual service for six Project Focal Points at the six project sites</p>					UNDP	GEF/LDC individual	Contractual service	12,000	12,000		

